SUNYIT | TLTC

Quick Solutions

Putting Class Materials on the Web

1. Go to http://my.sunyit.edu and log in using your SUNYIT ID & password.

2. In the "File and Folder Tasks" box on the left, click "create a new directory" and type "public_html" and click "OK"

3. Select the "public_html" folder and click on "change permissions." Make sure that the "public" has "read" permissions (should be this way by default).

4. Click on "go to directory" and type "public_html".

5. Create another directory (call it "test"). Go to your new test directory.

6. Click on "upload file" and "browse," and select the file to upload.

7. View the directory on the Web:
   http://www.sunyit.edu/~yourLoginName/test/

8. Click on the file to get the URL.

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